

Office of the Chief Medical Officer of Health, Jalpaiguri  
District Health Administrative Building, 1<sup>st</sup> Floor, Hospital Road,  
Post & Dist-Jalpaiguri Contact: 03561225394  
e-mail: cmohojal2020@gmail.com : cmohofficejalpaiguri@gmail.com

Memo No. CMOH/Tender/3696

Dated. 30/08/2022

**E-Tender Notice invited for Procurement of Medical Instruments for CMOH,  
Jalpaiguri vide NIT no.CMOH/JPG/e-Tender/02 dated. 30/08/2022**

Sealed Tender is invited by the Chief Medical Officer Of Health, Jalpaiguri as per G.O.No. 5400-F(Y) dated, Kolkata, the 25<sup>th</sup> June 2012, from financially strong, reputed and bonafide Firms/Suppliers/Contractors with previous experience for supplying of Instruments & Articles. The rate of item to be quoted must be inclusive of all taxes and charges. The rate will remain valid for the year 2022-2023 for following group of items. **Allotted amount for tender is less than Rs.3,12,000/-**

Sl No.	Particulars	Specification	Quantity
1	Foreign body hook (ENT)	(Foreign body grasping forceps, Alligator Grasping Forceps, heavy model, single action jaws, working length 23 cm, Stainless steel, titanium, 48 & 48A, mannual)	24 Nos.
2	Digital Foetal Doppler	(Features: 1. With Heart-Rate Monitor, 2. Water proof probes of 2MHz, 3MHz and 5 MHz frequency, 3. Ultra sound Intensity <10mw/cm <sup>2</sup> , 4. Auto Shut Off Facility to save Battery Power, 5. Built-in Speaker, Volume Control Facility and Audio Output for Ear Phone, 6. Heart Rate Range should be from 50 to 120 bpm with accuracy of + /-2%, 7. Should be Water Proof Body, 8. Should have Facility for FHR Data transfer to PC	24 Nos.
3	Mesuring Tape(MUAC)	(MUAC Tape, Measuring Range 26.5 cm, Width: More than 1.2 cm, Thickness: 400 to 450 Micron)	48 Nos.
4	Mouth Gag	(Stainless steel mouth gag)	24 Nos.
5	Snellen vision chart	(1. Scale: 0 to 20 scale divisions. 2. 0 to 1 Scale division 3. 1 scale division corresponds to stroke of 0.05 mm	24 Nos.
6	Near vision chart	(1. Alphanumeric and Animal Picture Chart for preverbal children. 2. Self illuminated. 3. English, Hindi, Regional language, illiterate E and C Chart. 4. Plates made from high quality non reflective plastic.)	24 Nos.
7	Colour vision chart	1. Ishihara's colour vision chart. 2. Standard Ishihara's pseudo - isochromatic plates in booklet form, 3. standard key for interpretation)	24 Nos.
8	Stadiometer	(1. Should be able to measure 25" - 84" (64 - 214 cm) 2. Should have measurements in Inches and Centimeters 3. Should have 1/4" (0.5cm) graduations 4. Should be wall mountable type 5. Should be made with high quality Aluminium 6. Should be easy to install)	24 Nos.
9	Tuning fork	(512 Hz, Gardiner brown with base)	24 Nos.

**1) TERMS AND CONDITION OF TENDER :-**

- a) Offers received in response to this tender shall be dealt with as per Rule-47 of the West Bengal financial rule vol. 1 as amended from time to time and the Tenderer will be deemed to have been acquainted with such terms and condition.
- b) The Chief Medical Officer of Health, Jalpaiguri reserves the right to withdraw or modify the tender notice in whole or in part prior to acceptance of the tender offer without assigning any reasons thereof. He also reserves the right to accept or reject any or all Offers in whole without assigning any reasons thereof and he will not be bound to accept either the lowest tender or any of the other tenders.
- c) All tenderer shall be financially strong and must abide to keep uninterrupted supply of articles.
- d) All Tenderer should abide by the terms and conditions of this tender.
- e) All Tenderer should preferably have experience in supplying of above mentioned items and sufficient credentials in this respect are to be enclosed. The Chief Medical Officer of Health, Jalpaiguri reserves the right to reject the offers of Tenders without adequate experience even if those offers are found lowest.
- f) In the event of the tender submitted by a firm it must be signed separately by each member thereof or in the event of absence of any of the partners it must be signed by on his/her behalf by a person holding a power of attorney authorizing him/her to do so. Such power of attorney is to be produced with the tender and in case of a firm carried on by one member of a joint family, it must disclose that the firm is dully registered under the Indian Partnership act.
- g) Any person submits a tender shall fill up usual printed form; stating at the rate he /she is willing to undertake the work. Tenders which propose any alteration in the work specified in the form of invitation to tender or in the time allowed for carrying out the work or which contain any other condition of any sort, will be liable to rejection.
- h) Validity of the lowest Tender along with terms and conditions shall remain valid for 2022-2023 with effect from the acceptance of the Tender.

**2) EARNEST MONEY :-**

Each e-tenderer has to deposit Earnest Money in online mode through the ICICI Bank Payment Gateway as per Government guideline. The total amount of the tender is less than Rs. 3,12,000/- (Three lakh fifty thousand) only. The amount of Earnest Money to be submitted shall be Rs.6,500/- (Six thousand five hundred) only, 2% of the estimated Tender value.

**3) REFUND OF EARNEST MONEY :-**

- a) After completion of supply earnest money will be released to the successful bidders.
- b) The earnest money deposited with the tender shall be refunded to the Unsuccessful Tenderer.

**4) FORFEITURE OF EARNEST MONEY :-**

- a) If the firm/Tenderer withdraws his/her offer after accepting the Tender.
- b) If the firm fails to supplying the items within stipulated day of Communication regarding the acceptance of tender, written permission is to be taken from the Chief Medical Officer of Health, Jalpaiguri for extension of time if required. Allowing the further time shall be at the total discretion of undersigned and his decision in this regard is to be treated as final.
- c) Earnest money will be forfeited if a bidder after selection fails to supply the "articles" in due course.

**5) ENCLOSURE :-**

- a) Trade License / Enlistment (F/Y 2022-2023)
- b) PAN Card of the Bidder / Bidder Company.
- c) GST Registration Certificate.
- d) IT Return for the Assessment Year 2022-2023.
- e) P Tax Registration
- f) Audited Balance Sheet for F/Y 2021-2022
- g) Partnership deed (if applicable)
- g) Earnest Money of Rs. 6,500/-

**6) SUBMISSION OF TENDERS :-**

- a) Tender will have to be submitted duly signed by the Tenderers / Authorized Signatory of a Firm.
- b) Spaces left blank in the form should be fixed as not applicable.
- c) All rates quoted shall be in figures as well as in words.
- d) The rates to be quoted must not exceed MRP.
- e) The quoted rate must be mentioned inclusive all the taxes as applicable.

**7) SELECTION OF OFFERS :-**

- a) The decision of Tender Selection-Committee in this respect will be final.
- b) The lowest Tender will be accepted on the basis of lowest rate per item wise by Tender Committee.
- c) After selection, supplier if found performing the supply work inferiorly, the Earnest money will be forfeited and a Penalty will be imposed on the supplier.
- d) If, after selection of the Tender, the successful tenderer withdraws his offer/fails to deposit Security money / fails to enter in to the contract/agreement within the stipulated time, the Chief Medical Officer Of Health, Jalpaiguri reserves the right to cancel the tender and issue of fresh tender or to make another selection from the offers already received.
- e) Specification mentioned the above item should be followed positively otherwise Chief Medical Officer of Health, Jalpaiguri reserves the right to cancel the tender.

**8) OPENING OF TENDER OFFERS :-**

The Tender offers shall be opened on the date and time as given in the Tender notice. Each tenderers himself or one authorized representative on his/their behalf may be present during the time of opening of the Tenders.

**9) BANK DETAILS FOR ONLINE PAYMENT :-**

Name of Firm:

Bank Account No:

MICR no:

IFSC Code:

Mobile No:

**10) DATE & TIME INFORMATION :-**

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	01/09/2022, 11:00 am
2	Online documents download start date	01/09/2022, 11:00 am
3	Online documents download end date	15/09/2022, 17:00 pm
4	Online Bid submission start date	01/09/2022, 11:00 am
5	Dates for submission of Earnest Money online	01/09/2022 to 15/09/2022
6	Online Bid submission closing date	15/09/2022, 17:00 pm
7	Online Bid opening date for Technical Proposals	19/09/2022, 4:00 pm
8	Date of online uploading list for Technically Qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later
10	Date of uploading list of finally selected bidder/bidders	To be notified later

M 30/8/22

**Chief Medical Officer Of Health  
Jalpaiguri**

Memo No. CMOH/Tender/3696/1(13)

Dated. 30/08/2022

Copy forwarded for information and wide circulation to :-

- 1) The OSD, Public Health, North Bengal
- 2) The District Magistrate, Jalpaiguri
- 3) The Dy. Chief Medical Officer Of Health-I, Jalpaiguri
- 4) The Dy. Chief Medical Officer Of Health-II, Jalpaiguri
- 5) The Dy. Chief Medical Officer Of Health-III, Jalpaiguri
- 6) The District Maternal & Child Health Officer, Jalpaiguri
- 7) The Accounts Officer & Treasurer, DH & FWS, Jalpaiguri
- 8) The Administrative Officer, CMOH Office, Jalpaiguri
- 9) The District Accounts Manager, DPMU, Jalpaiguri
- 10) The DSM NHM with the direction to publish the matter in official website of CMOH.
- 11) The DPC, NHM with a request for wide publicity of this notice.
- 12) The Information Technology Cell, Swasthya Bhavan, Kolkata with the request to upload the Tender notice to their website.
- 13) Notice Board of the undersigned office

M 30/8/2022

**Chief Medical Officer Of Health  
Jalpaiguri**

**Tender Application Form (To be uploaded with documents)**

To  
The Chief Medical Officer of Health  
Jalpaiguri

Ref: Your e-tender document No. NIT No. CMOH/JPG/e-Tender/02 Dt. 30/08/2022

I/We, the undersigned have examined the entire e-tender document, including amendment/ corrigendum number..... dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief. If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years. Brief of court/legal cases pending, if any, are following: We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)  
(Name, designation, seal of authorized person  
to sign bid for and on behalf of Bidder)